



## Volunteer Board Position: Member at Large with Human Resources Expertise

Looking for someone with expertise in the area of Human Resources (HR) to serve as a member at large on our non-profit board. To start in the spring of 2024 and continue until June 2026, with the potential to continue if elected for a further two years.

Meeting up to 10 times a year, monthly and mostly virtually. Meetings, when in-person, are held in central Toronto.

### Skills & Experience:

- Experience working in an HR capacity within any sector.
- Previous board experience an asset. Familiarity with board governance of not-for-profit charities preferred.

### Expectations:

The primary responsibility of this position is to:

- Provide oversight of the Executive Director (ED) and the organization's strategic direction
- Ensure the organization meets all fiscal responsibilities and assist the ED to work through issues and identify any potential risks, in particular through the lens of an HR professional.

In addition to this, it is expected that this board member will:

- Believe in Extend-A-Family's vision, mission, and values.
- Actively participate in board meetings and occasionally on committees or ad hoc working groups.
- Attend two Extend-A-Family events annually.
- Attend trainings or planning days as they arise (1 is expected per year)
- Read materials provided prior to meetings.
- Attend up to 10 board meetings, and AGM, 2 hours each.

It is anticipated that this will be a time commitment of 4 to 6 hours per month.

### How to Apply:

- Email resume and letter highlighting why you are interested in Extend-A-Family. Email to: [info@extendafamily.ca](mailto:info@extendafamily.ca)

## What is Extend-A-Family?

Extend-A-Family works in the community to facilitate the building of relationships between individuals who have disabilities and other members of the community. We believe that all people belong and that our community is stronger when all members are included. We foster public awareness of the gifts and contributions of people with disabilities.

Extend-A-Family is a not-for-profit, charitable organization governed by a volunteer Board of Directors comprised of parents of children with disabilities, self-advocates and community members. Extend-A-Family is financially supported by the Ontario Ministry of Children, Community and Youth Services, The City of Toronto Community Service Partnerships Program, and other donors.

## The Core Work of Extend-A-Family

The core work of Extend-A-Family is about relationship. Our relationships keep us safe and bring meaning and a sense of belonging into our lives. Through relationship we often give most deeply of ourselves; however, most people with disabilities have fewer personal relationships in their lives. It is not uncommon for people in our society to see the disability instead of the person and this prevents relationships from happening in natural ways. This is a loss to both the person with a disability and a community who has not come to know the individual's gifts and contributions. Through focussing on the gifts and talents of the person with the disability, we explore opportunities for a presence in community where the person's gifts can be celebrated.

## Vision, Mission and Values

Vision	Engaged and inclusive community where everybody belongs.
Mission	In partnership with families and community, we foster a life of belonging for children and youth with developmental disabilities, building meaningful relationships and valued roles. We share and promote the value of inclusion and belonging.
Values	<ul style="list-style-type: none"><li>• Diverse, caring relationships</li><li>• Individual gifts and strengths</li><li>• Participation in everyday community life</li><li>• Respecting and honouring choice</li><li>• Valued member in society</li></ul>