



46th Anniversary
Annual Report
June 13, 2022

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Extend-A-Family
Annual Meeting of Members
7 pm on Thursday, June 13th, 2021
zoom.us

Agenda

1. Introductions
2. Approval of Minutes, June 7, 2021
3. Ratification of all acts and proceedings of the Directors and Officers for the term of 2021~2022
4. Resolutions to Articles (formerly Letters Patent)
5. Auditor Report for the year ended March 31, 2022
6. Appointment of Auditor for 2022~2023
7. Elections of Directors
8. Board Report
9. Program Report
10. Adjournment of business meeting
11. Presentations and/or Entertainment
12. Closing Remarks

**Minutes of the Annual Meeting of the Members of
 Extend-A-Family**, held on Zoom on the 7th day of June 2021,
 at the hour of 7:07 in the evening.

Family Name, first names	Relationship
Shahid, Afnan	H – KC
Seth, Gunjan	F – KC
Arnold, Wendy	founder
Lee, Matthew	funder
Nait, Filomena	Board
LeClair, Christine	Board
Abu-Shaabab, Mohamed	Board
Klunder, Tricia	Board
Mutti, Nawin	Board
Vanier, Donna	SSF east
Leung & Condon Family	F – AM
Chau, Judy	H – AM
Inqijati, Heidy	F - KC
Mossini Miskulin, Daniela	F – AM
Ekanayake, Naiomy	F – KSP
Hernandez, Jose	F – NM
Romanov, Oksana	F – AM
Vomisescu, Adina	F - AJ
Sandhu, Sim	F – KSP
	TOTAL 19 families
Staff	

Mohamed Abu-Shaabab, Board Treasurer of Extend-A-Family took the chair, Cate Downey, Office Manager of Extend-A-Family acted as Secretary of the meeting. A quorum of the members of Extend-A-Family being present virtually over the Zoom platform and notice of the meeting having been duly sent to all the directors, members and the auditors of Extend-A-Family, the meeting was declared by the Chair to be duly constituted.

1. Welcome

Mohamed welcomed everyone to the 45th Anniversary and Annual General Meeting of the amalgamated Extend-A-Family.

The Program Supervisor from the Ministry of Community and Social Services, Matthew Lee is in attendance.

Voting rules and process were explained.

2. Approval of Minutes, June 25, 2020

It was moved by Nawin Mutti, seconded by Oksana Romanov, and carried that the minutes of the June 25, 2020, Annual General Meeting as presented be approved.

Approved 88%	Opposed 0%	Abstained 13%
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3. Ratification of all acts and proceedings of the Directors and Officers for the term of 2020~2021.

It was moved by Nawin Mutti, seconded by Filomena Nait, and carried that all acts and proceedings of the Directors and Officers of the Extend-A-Family Board for the term of April 1, 2020, to March 31, 2021, were ratified.

Approved 94%	Opposed 0%	Abstained 6%
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4. Report of Treasurer for the year ended March 31, 2021.

"Extend-A-Family Financial Statements year ended March 31, 2021" was audited by Pennylegion Chung Chartered Professional Accountants and presented by Mohamed Abu-Shaaban in Stephanie Chung's stead to the members in attendance.

It was moved by Tricia Klunder, seconded by Nawin Mutti, and carried that the Extend-A-Family Financial Statements year ended March 31, 2021, were approved.

Approved 81%	Opposed 0%	Abstained 19%
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5. Appointment of Auditor for 2020~2021

The Board recommends appointing Pennylegion Chung, Chartered Professional Accountants as Auditor for 2020~2021.

It was moved by Nawin Mutti, seconded by Christine LeClair, and carried that Pennylegion Chung, CPA be appointed auditor for the fiscal period of April 1, 2020 to March 31, 2021.

Approved 82%	Opposed 0%	Abstained 18%
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6. Nomination of Directors for 2020~2021

Filomena Nait and Nawin Mutti are continuing the second part of their two-year terms. Mohamed Abu-Shaaban, Christine LeClair, and Jennifer Wilson wish to stand for re-nomination to the Board. There are no vacancies, therefore all the nominations are acclimated to the Board.

The nomination slate includes Mohamed Abu-Shaaban, Christine LeClair, and Jennifer Wilson.

It was moved by Nawin Mutti, seconded by Tricia Klunder and unanimously carried that the nominees, Mohamed Abu-Shaaban, Christine LeClair, and Jennifer Wilson be re-elected to the Board of Directors of Extend-A-Family.

Approved 100%	Opposed 0%	Abstained 0%
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7. Board Report, Jennifer Wilson

Refer to the report (page 5) which was distributed to the members in attendance.

8. Program Report, Ruth Fernandes

Refer to the report, page 6, which was distributed to the members in attendance.

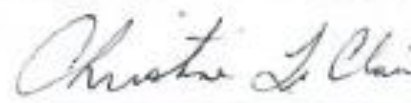
9. Adjournment

It was moved by Nawin Mutti, seconded by Christine LeClair, and carried to conclude this Annual General Meeting adjourn at 7:25pm.

Approved 88%	Opposed 0%	Abstained 13%
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Board Chair



Secretary

RESOLUTIONS

APPROVAL OF THE ARTICLES OF AMENDMENT

RESOLVED as a special resolution of the Members (that is, a 2/3 majority of the Members present at the meeting) that:

1. the proposed Articles of Amendment to change the number of Directors of the Corporation to a floating number between a minimum of three (3) and a maximum of ten (10) directors are hereby authorized and approved;
2. upon filing of the Articles of the Amendment, the number of directors of the Corporation shall be, and hereby is, fixed at seven (7);
3. upon filing of the Articles of Amendment, the Board of Directors shall be, and hereby is, empowered to fix the number of Directors from time to time; and
4. any one director or officer of the Corporation is hereby authorized and directed to execute and file the Articles of Amendment (and to provide a copy of the issued Articles of Amendment to the Canada Revenue Agency), and also to execute and deliver any instruments and certificates and pay all reasonable fees and expenses as may be necessary or desirable to give effect to the filing of the Articles of Amendment.

Board Report

Jennifer Wilson, Chair of the Board

Welcome to the 2022 Annual General Meeting of Extend-A-Family. What a year it has been – and what a demonstration of resilience and commitment to furthering inclusion for people with disabilities in the community.

To our stakeholders – our families, children and youth, funders, staff, board of directors, hosts, and community members – thank you. Thank you for waking up every day and committing yourselves to inclusion. Thank you for approaching the necessity of organic community relationships with so much dedication.

Extend-A-Family continues its work of building relationships for children and youth with developmental disabilities, in inclusive community.

Extend-A-Family is living through a time of change. With two years of the pandemic under our belt, and the upcoming retirement of our Executive Director, Ruth Fernandes, we are so fortunate to have the support of our community.

The Board of Directors is deeply committed to the continued success of Extend-A-Family, with a keen eye on how we can continue to increase the incredible impact that we have on our community each year. We are optimistic about our next chapter as an organization and look forward to celebrating milestones with you in the future.

Thank you to each and every one of you for your alignment to and support of our values, vision, and mission.



Executive Director Report

Ruth Fernandes

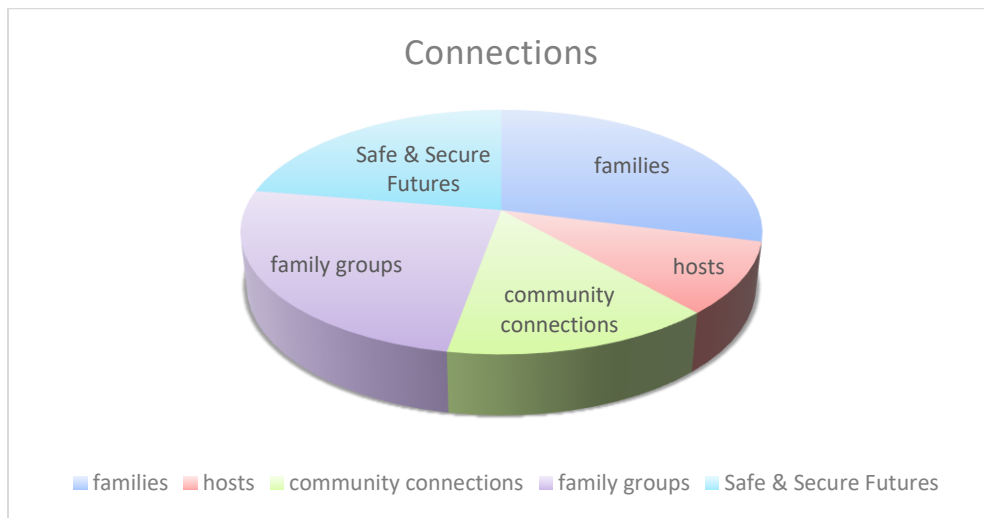
Welcome to the 46th Annual General Meeting (AGM) of Extend-A-Family.

Thank you to each one of you for taking the time to be present today at this Annual General Meeting (AGM). Your presence means a lot and supports the work of Extend-A-Family.

I will highlight the work that has taken place over the past fiscal year; you have a copy of the report in your AGM package for a more detailed breakdown.

While the work at Extend-A-Family is primarily in the heart of community, over this third year of the pandemic we have pivoted to combine virtual events along with, more recently, in-person community engagement, to focus on our mission of inclusion and engagement.

The Staff at Extend-A-Family bring a passion and diligence to the work of inclusion. This past year we continued to support children and youth with developmental disabilities and have been able to support 151 families, 49 hosts and collaborate with 74 community organisations. The various family groups supported 129 members and the Safe & Secure Futures Networks supported 116 members. The vision of inclusion and community engagement continues to provide direction to the work at Extend-A-Family.



Families have been requesting **school support**, in particular, with transitional planning, reviewing Individualized Education Plans (IEPs) and support at Identification Placement and Review Committee (IPRC) meetings at the Toronto District School Board and the Toronto Catholic District School Board. Coordinators have supported families in using tools such as a One Page Profile and a Life Trajectory while focussing on the interests and strengths of the young person. Staff have collaborated with families in requesting inclusive classroom options while highlighting the right for children and youth to belong in neighbourhood schools. Schools are taught to see the value of how inclusion benefits everyone.

While **Friendship Circles** have been challenging to create due to school visitation restrictions, one out-of-school Friendship Circle was created through the collaborative partnership between a Coordinator and a family. As Covid numbers decrease and community opens up more, the hope is to start planning and offering Friendship Circles within schools.

The **Inclusive Education Parent Network (IEPN)** provides a platform for parents to network, share ideas and receive practical support around school inclusion. The IEPN made strides in offering parents a 3-part learning series in inclusive education. ‘The Inclusive Life’ offered by Genia Stephen, the host of The Good Things in Life, provided a foundation for providing practical methods to include children in the classroom.

Extend-A-Family has offered **Parent Groups** throughout the city. Coordinators facilitate the Dad’s Group, the West Central Parent Support Group, the East Evening Parent Group and the Tea Club. Each of these provide parents or guardians the opportunity to network, share resources and receive mutual support. An Adult Sibling Group creates the space for siblings to meet, share camaraderie and provide mutual support. The Acceptance and Commitment Therapy or the ACT group has helped parents and caregivers to respectfully connect with things that are important in everyday life, while it also offers mindfulness.

A 5-week series on **Sexuality and Healthy Relationships** is offered to families in the spring and fall. It has been offered in a modified version to accommodate the virtual platform. Youth essentially participate along with a parent or close family member. It is an interactive workshop, and the purpose of the series is to guide our young people in learning about healthy relationships and staying safe.

The Safe and Secure Futures Networks (SSFN) is funded by the City of Toronto. The two parent groups have been meeting virtually with the possibility of adopting a hybrid model in the upcoming year. The SSFN guides families in planning for the future with their loved ones, in areas such as housing, developing support circles and establishing valued roles. A self-care component is encouraged so parents and caregivers are reminded that taking care of self is important in order to take care of others.

Training and Education has been on-going over the year and offered to families and staff. The following learning opportunities were offered virtually.

The Inclusion Academy Cohort. A series offered by Genia Steven in April of 2021, to families who were mentored about the value of inclusive education. As well, families participated in the What Why and How of inclusive education over the summer months, where parents learned about what a typical student life can look like for their son or daughter.

Springing into Possibilities. A 3-part series was offered in May and June in collaboration with Durham Association for Family Resources and Support. It is a series that guides and inspires families to plan for a summer of possibilities.

The Power and Potency of Social Capital. This training was offered in January of 2022 by Al Condeluci. The topic drew close to 80 participants in part due to the speaker who is well known for his work on building community and because the topic focussed on friendships and what relationships do for us.

The ASK, an Invitation to Engagement. A training for families and staff, in collaboration with The Southern Ontario Training Group, was offered in December of 2021. The presenters offered guidance on how to be an effective inviter or connector in community and how freely given relationships are integral for a good life.

In-house training. Extend-A-Family staff have been providing in-house training on valuable topics such as Paving the Way to a Good Life and Recruitment of Supporters. Often families are looking to recruit people to support their loved ones but may not have all the information to guide them in hiring someone that is a community connector or a gatekeeper.

The Intersectionality and Diversity Initiative is a staff committee that has created a Statement of Solidarity reflecting Extend-A-Family's commitment to embracing diversity. The team has been working towards creating an awareness on topics such as honouring the indigenous people, anti-black racism and the respectful use of pronouns.

Each of these training and learning opportunities strive to guide families, staff, and the community in embracing the value of inclusion in everyday moments and provide vision and meaning in the work of inclusion.

Celebrations Through Journeys was held in November of 2021. 31 people gathered together virtually to hear the stories and successes of our young people. The message was that community is better when everyone belongs, and peoples' contributions are honoured. Congratulations to our young people who courageously shared their gifts and contributions!

The Ministry of Community and Social Services/Ministry of Children and Youth Services provided summer and fall respite **funding support** that 28 individuals benefitted from. Coordinators worked alongside families in creating meaningful Plans of Support. Our young people were able to engage in creative virtual and in-person activities while families received respite.

Extend-A-Family would like to sincerely acknowledge Matthew Lee, our Program Supervisor from the **Ministry of Children, Community and Social Services.** Matthew has since taken on another assignment, and we are very grateful for his guidance and appreciation of the work of Extend-A-Family. We welcome Abigail Lim, our Program Supervisor to Extend-A-Family. Abigail has taken the time to get to know who we are, and we are happy to work along with Abigail.

I'd like to appreciate the **Staff** at Extend-A-Family. Cate, our Office Manager, is extremely efficient and keeps Extend-A-Family organized! We appreciate our team of Coordinators; Anne, Kim, Kristen, Marissa, Michelle, Nusrat and Salvatore. We welcome Ella, Antonia and Paige who joined the team this year. Our staff make strides in the work of supporting families and work in various Committees as part of our commitment to the strategic plan. Our staff are a dedicated group of people, who understand the purpose and value of community engagement. They work diligently at supporting families, engaging hosts and collaborating with community members. They are genuinely committed to the work of inclusion.

We want to acknowledge Alyssa, Daniel and Rachael who were on our team this past year. We wish Jessica the best with her young family and look forward to her return to work in January 2023, following her parental leave.

We are especially grateful to our **families our children and youth** who remind us of the need to belong, the value of building relationships and the importance of community. For true inclusion to happen, it is everyone's responsibility to create a welcoming presence in schools, neighborhoods, and community. The pandemic has taught us that when we take care of the most vulnerable, we take care of everyone.

We have been fortunate to welcome 49 **hosts** at Extend-A-Family this past year. They have taken the time to get to know our young people and friendships have grown within these relationships. We value and support our host relationships.

We are grateful to Chet, our **Information and Technology Consultant**, who has been busy this past year supporting the work of Extend-A-Family. Chet maintains our new website; he has supported staff with virtual meetings while providing ongoing IT support to Extend-A-Family through the changes.

We thank Stephanie Chung our **Auditor and Chartered Professional Accountant** from Pennylegion Chung. Stephanie has audited our books at Extend-A-Family for several years and provides sage guidance to the organization.

Finally, we are thankful to each of our **Board of Directors** at Extend-A-Family. We thank Jennifer, the Board Chair, Filomena the Vice Chair, Christine the Secretary, Mohamed, the Treasurer, Nawin, Afnan and Julie, the Directors. On behalf of Extend-A-Family I am grateful that you have taken the time this past year, to serve on our board.

Lastly, as you may be aware, I will be retiring from Extend-A-Family at the end of June. I have been with the organization for twenty-six years in various roles. I have learned much from you, our families, hosts, my colleagues, the board and people I have had the opportunity to work with in the community. If I must share my most memorable times at Extend-A-Family, I would have to say it has been with the children and youth, while facilitating Friendship Circles and Clubs at schools. We all know how honest children can be. They are direct, funny and can easily ask difficult questions. Children are also resilient and often our best teachers. I feel grateful for all that I have received through my time at Extend-A-Family and will hold these memories close to me in the years ahead. Thank you!



EXTEND-A-FAMILY

FINANCIAL STATEMENTS

MARCH 31, 2022

INDEPENDENT AUDITOR'S REPORT

To the Members of Extend-A-Family,

Opinion

We have audited the financial statements of Extend-A-Family (the organization), which comprise the statement of financial position as at March 31, 2022, and the statements of operations and changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Extend-A-Family as at March 31, 2022 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

INDEPENDENT AUDITOR'S REPORT (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw your attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Pennyjean Chung LLP

Chartered Professional Accountants
Licensed Public Accountants

May 30, 2022
Toronto, Ontario

EXTEND-A-FAMILY

STATEMENT OF FINANCIAL POSITION

AS AT MARCH 31, 2022

	2022	2021
ASSETS		
Current assets		
Cash (note 6)	\$ 71,766	\$ 110,777
Guaranteed investment certificate (note 3)	100,000	100,000
Accounts receivable	14,534	14,343
Prepaid expenses	<u>2,378</u>	<u>15,059</u>
	<u>\$ 188,678</u>	<u>\$ 240,179</u>
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accrued liabilities	\$ 8,949	\$ 13,102
Deferred contributions (note 4)	<u>13,128</u>	<u>36,020</u>
	<u>22,077</u>	<u>49,122</u>
Net assets		
Internally restricted (note 6)	9,097	33,553
Unrestricted	<u>157,504</u>	<u>157,504</u>
	<u>166,601</u>	<u>191,057</u>
	<u>\$ 188,678</u>	<u>\$ 240,179</u>

Approved on behalf of the Board:

_____, Director

_____, Director

see accompanying notes

EXTEND-A-FAMILY**STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS****FOR THE YEAR ENDED MARCH 31, 2022**

			2022	2021
	General Programs (See Schedule)	Other Programs	Total	Total
REVENUE				
Government grants (note 5)	\$ 784,306	\$ 29,416	\$ 813,722	\$ 791,125
Fundraising, interest and other	<u>-</u>	<u>930</u>	<u>930</u>	<u>2,568</u>
	<u>784,306</u>	<u>30,346</u>	<u>814,652</u>	<u>793,693</u>
EXPENSES				
Salaries and benefits	671,855	16,342	688,197	648,516
Purchased services	33,000	8,470	41,470	32,388
Occupancy	23,766	4,800	28,566	28,615
Administration	26,140	-	26,140	31,155
Programs	13,886	8,565	22,451	16,229
IT maintenance and support	17,640	-	17,640	20,667
Communications	<u>14,644</u>	<u>-</u>	<u>14,644</u>	<u>13,555</u>
	<u>800,931</u>	<u>38,177</u>	<u>839,108</u>	<u>791,125</u>
EXCESS OF REVENUE OVER EXPENSES FOR THE YEAR	<u>\$ (16,625)</u>	<u>\$ (7,831)</u>	<u>(24,456)</u>	<u>2,568</u>
Net assets, beginning of year			<u>191,057</u>	<u>188,489</u>
NET ASSETS, END OF YEAR			<u>\$ 166,601</u>	<u>\$ 191,057</u>

see accompanying notes

EXTEND-A-FAMILY**STATEMENT OF CASH FLOWS****FOR THE YEAR ENDED MARCH 31, 2022**

	<u>2022</u>	<u>2021</u>
OPERATING ACTIVITIES		
Excess of revenue over expenses for the year	\$ (24,456)	\$ 2,568
Net change in non-cash working capital items (see below)	<u>(14,555)</u>	<u>(13,662)</u>
NET DECREASE IN CASH FOR THE YEAR	(39,011)	(11,094)
Cash, beginning of year	<u>110,777</u>	<u>121,871</u>
CASH, END OF YEAR	<u>\$ 71,766</u>	<u>\$ 110,777</u>

Net change in non-cash working capital items:

Decrease (increase) in current assets-		
Accounts receivable	\$ (191)	\$ (7,317)
Prepaid expenses	12,681	(12,681)
Increase (decrease) in current liabilities-		
Accounts payable and accrued liabilities	(4,153)	2,801
Deferred contributions	<u>(22,892)</u>	<u>3,535</u>
	<u>\$ (14,555)</u>	<u>\$ (13,662)</u>

see accompanying notes

EXTEND-A-FAMILY

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2022

Extend-A-Family (the organization) is incorporated in the province of Ontario without share capital. The organization is exempt from income tax in Canada as a registered charitable organization under the Income Tax Act (Canada).

Extend-A-Family carries out programs to further the social development of individuals with disabilities, to foster a greater community awareness of their needs, to facilitate new experiences in a home and a community environment of such persons and to develop networks between families dealing with similar issues.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations. Outlined below are those policies considered particularly significant:

Revenue recognition

The principal sources of revenue and recognition of these revenues for financial statement purposes are as follows:

- i) The organization follows the deferral method of revenue recognition for contributions, which include government grants. Contributions related to current expenses are recognized as revenue in the current year. Contributions received in the year for expenses to be incurred in the following fiscal year are recorded as deferred contributions. Contributions related to the purchase of capital assets are recorded as revenue in the same period the related assets are charged to operations.
- ii) Donated materials and services which are normally purchased by the organization are not recorded in the accounts.
- iii) Fundraising and donation revenue is recorded when funds are received.
- iv) Workshop and other fee revenue is recognized in the period in which the services are provided.
- v) Interest income is recognized as revenue when earned.

Basis of presentation

Revenue and expenses recorded under general programs relate to activities funded by the Ontario Ministry of Children, Community and Social Services (MCCSS).

Revenue and expenses recorded under other programs relate to all other sources of funding.

2. FINANCIAL INSTRUMENTS

The organization's financial instruments, which include cash, a guaranteed investment certificate, accounts receivable and accounts payable and accrued liabilities, are initially recorded at fair value. The guaranteed investment certificate is subsequently recorded at cost plus accrued interest. All other financial instruments are subsequently measured at amortized cost, net of any provisions for impairment in value.

3. GUARANTEED INVESTMENT CERTIFICATE

The guaranteed investment certificate is issued by a major Canadian chartered bank, bears interest at 0.45% and matures in May 2022.

EXTEND-A-FAMILY

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2022

4. DEFERRED CONTRIBUTIONS

Deferred contributions are as follows:

	2022	2021
Ontario Ministry of Children, Community and Social Services	\$ 13,128	\$ 32,449
City of Toronto	<u>-</u>	<u>3,571</u>
	<u>\$ 13,128</u>	<u>\$ 36,020</u>

Continuity of deferred contributions for the year is as follows:

	2022	2021
Deferred contributions, beginning of year	\$ 36,020	\$ 32,485
Add cash received from government grants	790,830	794,660
Less government grant revenue recognized (note 5)	<u>(813,722)</u>	<u>(791,125)</u>
Deferred contributions, end of year	<u>\$ 13,128</u>	<u>\$ 36,020</u>

5. GOVERNMENT GRANTS

Government grant revenue recognized in the year was as follows:

	2022	2021
General programs		
Ontario Ministry of Children, Community and Social Services		
Core funding	\$ 751,306	\$ 741,111
Respite	<u>33,000</u>	<u>28,000</u>
	<u>784,306</u>	<u>769,111</u>
Other programs		
City of Toronto - Safe and Secure Futures	<u>29,416</u>	<u>22,014</u>
	<u>\$ 813,722</u>	<u>\$ 791,125</u>

The organization acts as a financial intermediary between third-party service agencies who provide fee for service programs to Extend-A-Family clients and RespiteServices.com, a Province of Ontario transfer payment agency, who provides funding for respite services. Under this arrangement, the organization transfers amounts received from RespiteServices.com to third party respite service providers. Extend-A-Family does not receive an administrative fee for this service. For the year ended March 31, 2022, the organization received \$20,269 from RespiteServices.com and paid the same amount to third party service providers (\$23,237 received and paid in the year ended March 31, 2021). Amounts received and paid in respect of this arrangement are not recorded in these financial statements.

EXTEND-A-FAMILY

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2022

6. INTERNALLY RESTRICTED NET ASSETS

As at March 31, 2022, net assets of \$9,097 were internally restricted for the following activities: support circles, parent groups, respite, one-on-one support at camps, community group connections, core host/host family matching, friendship circles in schools and safe and secure futures projects (\$33,553 as at March 31, 2021). These net assets represent funds earned through fundraising from Nevada break-open lottery tickets through the City of Toronto. During the year, the organization transferred \$24,456 from internally restricted net assets to fund eligible expenses incurred in the year (2019 - \$nil internally restricted net assets transferred to unrestricted net assets).

7. LEASE COMMITMENT

The organization rents office space under a lease agreement which expires on August 31, 2022. Minimum annual payments until the lease expires are as follows:

2023	\$	11,890
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EXTEND-A-FAMILY

SCHEDULE OF MCCSS REVENUE AND EXPENSES BY PROGRAM

FOR THE YEAR ENDED MARCH 31, 2022

	Core	Respite	Total
REVENUE			
Government grants (note 5)	<u>\$ 751,308</u>	<u>\$ 33,000</u>	<u>\$ 784,308</u>
EXPENSES			
Salaries and benefits	671,855	-	671,855
Purchased services	-	33,000	33,000
Rent	23,736	-	23,736
IT maintenance and support	17,640	-	17,640
Communications	14,644	-	14,644
Insurance	13,631	-	13,631
Professional fees	10,028	-	10,028
Program	6,235	-	6,235
Advertising	4,522	-	4,522
Administration	2,481	-	2,481
Staff training	2,366	-	2,366
Travel	763	-	763
Maintenance	<u>30</u>	<u>-</u>	<u>30</u>
	<u>767,931</u>	<u>33,000</u>	<u>800,931</u>
EXCESS OF EXPENSES OVER REVENUE FROM MCCSS PROGRAMS FOR THE YEAR	<u>\$ (16,625)</u>	<u>\$ -</u>	<u>\$ (16,625)</u>
